

## **TOWN ADMINISTRATOR REPORT**

### **April 2023**

1-General Administration –The Town's ARPA plan to install new water meters has been detained due to supply chain issues. It is anticipated that the contractor will begin installations in July.

2-Town Facilities – The Engineering Department has filed their Project Inspector position. We welcome Julianne Friedman to our staff.

3-Planning and Zoning – The Planning and Zoning Department has been preparing the 2023 Master Plan for review. The Planning Department has added a new intern, Ms. Rachel Gude, a number of years ago she had working in the Engineering Department.

4-Community Development – The Community Development Department is kicking off a number of Spring events. Community Garden plots are being assigned and a food forest is in the works. The department is also working with the volunteers and the Engineering Department to obtain prices for the Windy Ridge Trail water crossings.

5-Administration – The Accounting Department is working with the input and proposals from the various departments to prepare a preliminary budget document for the Mayor's review. The Mayor will be meeting with Department Heads to begin formulating the FY 24 Budget. The Town's Senate Bill and House Bill crossed over to the other chamber last week which was the unofficial deadline to do so.